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ORLEANS TOWN CLERK

**BOARD OF SELECTMEN
MEETING MINUTES**

February 8, 2011

Approved on September 7, 2011

A meeting of the Orleans Board of Selectmen was held on Tuesday, February 8, 2011, in the Nauset Room of the Town Hall. Present were Chairwoman Margie Fulcher, Vice-Chairman Sims McGrath Jr., Clerk Jon R. Fuller, Selectwoman Susan B. Christie, Selectmen David M. Dunford, Town Administrator John Kelly, Assistant Town Administrator Myra Suchenicz and Town of Orleans Finance Director David Withrow.

Chairwoman Fulcher called the meeting to order at 9:00 am.

Meet With Recreation Director, Brendan Guttman: (00:00:15)

The Board met with Recreation Director Brendan Guttman for a review of the fiscal year 2012 budget. Mr. Guttman explained that his overall budget had been reduced by 3.44% and reviewed the enrollment in the Orleans Recreation Department programs. The Board discussed strategies for increasing enrollment in certain areas of the recreation program. A general discussion also included maintenance and operation of the Skate Park, the American Red Cross Swimming program, and the total enrollment for the summer programming.

Meet With Police Chief Jeff Roy: (00:26:46)

The Board met with Orleans Police Chief Jeff Roy and Deputy Police Chief Scott McDonald for a general review of the budgets under the direction of the Police Chief.

Chief Roy reviewed the most significant changes in his Police Department operating budget for 2012. Chief Roy informed the Board of a position he would like to remove from the union as well as an impending retirement in the clerical union that will be changed to a part-time position and informed the Board of a \$9,000 Community Policing grant which is used for outreach in the Town of Orleans.

A general discussion took place regarding the Police Department Facility/Building Budget. Chief Roy explained that the roof of the building has reached the end of its useful life. Chief Roy informed the Board that the Town currently has a quote to repair the roof with a five-year guarantee for a total of \$9,500.

On a motion by Mr. McGrath, and seconded by Mrs. Fulcher, the Board voted to add \$9,500 to the Police Building Budget in order to replace the roof of the facility. The vote was 5-0-0.

The Chief also reviewed options for considering a regional approach to dispatching.

The Board reviewed the fuel budget for the upcoming year.

Meet with Highway Department Manager Mark Budnick: (01:33:10)

The Board met with Town of Orleans Highway Department and Transfer Station Manager Mark Budnick. Mr. Budnick reviewed the Tree Warden, Highway Department, Snow Removal and Transfer Station Budgets for the fiscal year 2012.

In review of the Tree Warden's budget, the Board discussed the possibility of asking for financial support from other departments who make use of the tree chipper as it is an expensive piece of equipment to maintain and repair.

Under the Highway Department budget, the Board reviewed the significant changes for fiscal year 2012 including \$19,000 for repairs to the Highway Department garage facility. The Board also discussed the pros and cons of purchasing a new steam roller, and the budgeted travel expenses for the Highway Department staff.

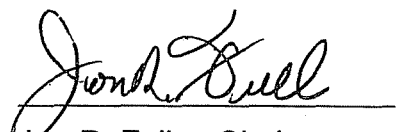
On a motion by Mr. Dunford, and seconded by Mrs. Fulcher, the Board voted to reduce the travel expense budget from \$250 to \$125. The vote was 5-0-0.

When discussing the Snow Removal budget for fiscal year 2012, Mr. Dunford asked if the projected budget had been sufficient at any time, and Mr. Budnick replied that the budgeted amount had been sufficient in his first year as the Town of Orleans Highway Department Manager, but had fallen short in each year since. Mr. Budnick noted that he would like to investigate some new equipment that would utilize a pre-wetting solution as other towns have shown 30% reductions in snow removal costs by using this equipment.

In regards to the proposed budget for the Transfer Station, Mr. Budnick noted that he is recommending that the designated paint collection days be reduced to 2 per year.

On a motion by Mr. Dunford, and seconded by Mr. McGrath, the Board voted to adjourn. The vote was 5-0-0.

Respectfully submitted,
Kristen Holbrook


Jon R. Fuller, Clerk